

SCHOOL EXPERIENCE II

İrem Sak
2011-2012 Spring

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Introduction

23th of February was the starting date for us to going to TED Ankara College as a student teacher. With our mentor Tülin Haşlaman we went in primary school part and she introduced us with TED's teachers; Özden Çimen, Elif Kılıç, Gümrah Şahin and Burcu Yıldırım. My mentor in TED was Özden Çimen. I will be in charge of attending Özden Çimen and Elif Kılıç's classes. They quickly introduced themselves and we started to ask questions about school and their educational rules.

Every week, I will attend four different levels. In Thursday 4th grade students have no lesson and I will attend except 4th grade student's classes.

During the day, I attended classes and have a chance to learn more about TED. At the end of day, I was really happy to meet with my mentor and students.

General Information about the School



TED Ankara College was the first school established by the Foundation in 1930 and the first private Turkish school using English as the medium of instruction. In 1963 the school's administration was placed under the TED Ankara College Foundation. Today TED Ankara College is a continually developing family with more than 5500 students, 530 teachers, 230 employees and 26000 alumni.

Ted Ankara College Foundation Schools Incek Campus

TED Ankara College Foundation Incek Campus is an education facility model that not only in Turkey but also abroad for its student capacity and facilities. With its contemporary education site with 141.000 m² of enclosed areas and over 309.000 m² of open area, this facility provides the best education environment for its students, helps the new generations to improve their imagination, creativity and makes life and learning more enjoyable. The Campus is located east of Taspınar village on Yumrubel in Incek, which is in the south part of the the capital city, Ankara.

In the campus project, there is a complex having a lot of facilities and meeting the necessities of 6.000 people, at the same time it can meet the necessities of the outsiders visiting the campus.

Their Vision

In the light of the principles and reforms of Atatürk and taking the statement "a school of learners" as a starting point, our vision is to form an example as a leading educational institution that hallmarks individuals who, by their significant contributions, will be guiding role models for humanity.

Their Mission

Working with qualified, experienced and dynamic staff, open to innovations, our aim from kindergarten through primary and secondary education is to promote students' awareness of their social and national responsibility for upholding a democratic, secular republic; to empower their learning by encouraging intellectual exploration in the light of their uncovered individual interests and abilities, and to be in touch with current thinking and latest educational development. Students will, therefore be provided with an education system where both national and international programs are available, putting strong emphasis on foreign languages. Students will thus gain respect for the environment and an awareness of the importance of their physical well being. They will recognize the value of sports, music, and fine arts; have an international and intercultural perception of life; adopt universal values as they develop their qualifications academically for success in higher education and further.

Their Values

Excellence: We will be open to changes and innovations. Striving to use all of our resources efficiently, we will continuously work toward a more perfect accomplishment of our stated mission.

Credibility: We will persistently foster an educational medium based on honesty, consistency and the principles of fairness.

Solidarity: We will create an environment based on solidarity through sharing, respect, cooperation and teamwork. We will encourage these same qualities as a life-long practice.

Respect for Human Rights: We will, in accordance with the Declaration of Human Rights, never in any of our actions sacrifice human values and rights. We will not discriminate against gender, language, race, culture, or creed.

Love: We will be humanitarian individuals who have grasped the understanding of love and will reflect this in all areas with consistency and care, thus ensuring that our students adapt these qualities to their lives.

Schedules

TED Ankara Koleji Vakfı Özel İlköğretim Okulu
2011-2012 Öğretim Yılı Bilgisayar Laboratuvarları Haftalık Ders Programı

		Elif Y. KILIÇ 1970		Gümrah ŞAHİN 2841		Özden ÇİMEN 2322		Burcu YILDIRIM 2189		NÖBET
Ders Saati		Sınıf	Lab No	Sınıf	Lab No	Sınıf	Lab No	Sınıf	Lab No	
PAZARTESİ	1									
	2	4F	4	4F	3					
	3	4H	4	4H	3					
	4	4B	4	4B	3					
	5			3İ	1	3İ	2			
	6	5H	4	3A	1	3A	2	5H	3	
	7	4A	2	4A	1	2F	4	2F	3	
	8	5J	4	3H	1	3H	2	5J	3	
SALI	1	5G	4					5G	3	
	2	4C	2	4C	1	2G	4	2G	3	
	3	5K	2	5K	1					
	4	5O	4	3G	1	3G	2	5O	3	
	5	5İ	4	3B	1	3B	2	5İ	3	
	6	5A	4	5A	3	4İ	2	4İ	1	
	7	5D	4	5D	3	1H	2	1H	1	
	8					1C	2	1C	1	
ÇARŞAMBA	1					1E	2	1E	1	
	2					1B	2	1B	1	
	3					1G	2	1G	1	
	4	Kulüp	4	Kulüp	3	Kulüp	2	Kulüp	1	
	5	4E	4	4E	3	1A	2	1A	1	
	6	5L	4	3C	1	3C	2	5L	3	
	7	5M	4	3F	1	3F	2	5M	3	
	8					1D	2	1D	1	
PERŞEMBE	1									
	2									
	3	5P	4					5P	3	
	4	2H	4	2H	3					
	5	5B	4	5B	3	2A	2	2A	1	
	6	5C	4	5C	3	1F	2	1F	1	
	7	ZT		ZT		ZT		ZT		
	8	5N	4	3D	1	3D	2	5N	3	
CUMA	1	5F	4	5F	3	2E	2	2E	1	
	2	4G	2					4G	1	
	3	4J	4	4J	3	2D	2	2D	1	
	4	5E	4	5E	3	2B	2	2B	1	
	5	4K	4	4K	3	4D	2	4D	1	
	6	2İ	4	2İ	3	2C	2	2C	1	
	7			3J	1	3J	2			
	8			3E	1	3E	2			

TED Ankara Koleji 2011-2012 Öğretim Yılı 2.Dönem

Stajyer Öğrenci Dağılım Programı – Okul Uygulamaları 2 (Son)

Ders	Elif Kılıç		Gümrah Şahin		Özden Çimen		Burcu Yıldırım	
1.								
2.								
3. 10:10 10:50	5P (Lab4)	İrem					5P (Lab3)	Nilüfer Ayşenur
4. 11:00 11:40	2H (Lab4)	Sabiha Burçin	2H (Lab3)	Nilay Tuba				
5. 11:50 12:30	5B (Lab4)	İrem	5B (Lab3)	Sabiha Burçin	2A (Lab2) 12:40 13:20	Nilüfer Ayşenur	2A (Lab1) 12:40 13:20	Nilay Tuba
6. 13:30 14:10	5C (Lab4)	Sabiha Burçin	5C (Lab3)	Nilay Tuba	1F (Lab2)	Nilüfer Ayşenur	1F (Lab1)	İrem
7.								
8. 15:10 15:50	5N (Lab4)	Nilay Tuba	3D (Lab1)	Sabiha Burçin	3D (Lab2)	İrem	5N (Lab3)	Nilüfer Ayşenur

Öğrenci	Öğretmenleri	Mentor Öğretmeni
Nilüfer Çanga	Burcu, Özden	Burcu Yıldırım
Ayşenur Gülmez	Burcu, Özden	Burcu Yıldırım
Nilay Gün	Burcu, Gümrah, Elif	Gümrah Şahin
Tuba Kırılı	Burcu, Gümrah, Elif	Gümrah Şahin
İrem Sak	Elif, Özden, Burcu	Özden Çimen
Sabiha Uzman	Elif, Gümrah	Elif Kılıç
Burçin Yalman	Elif, Gümrah	Elif Kılıç

SCHOOL EXPERIENCE II

Weekly Reports

WEEKLY LOG

Date: 23 February 2012Observer: İrem SakWeek: 1

Time	Class	MY MAIN ACTIVITY	Topic	COMMENTS
11:00 11:40	Lab: 4 2H Elif Kılıç	<input checked="" type="checkbox"/> Observe only <input type="checkbox"/> Observe: Used lesson observation form <input checked="" type="checkbox"/> Assist mentor: 40 min. <input type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet <input type="checkbox"/> Other:	Introducing MS Word program	Students' profile is different than I expected.
11:50 12:30	Lab: 4 5B Elif Kılıç	<input type="checkbox"/> Observe only <input checked="" type="checkbox"/> Observe: Used lesson observation form <input checked="" type="checkbox"/> Assist mentor: 40 min. <input type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet with mentor/supervisor <input type="checkbox"/> Other:	Introducing MS Publisher program	Students were more respectful than the students whom I knew my previous school experience
LUNCH				
13:30 14:10	Lab: 2 1F Özden Çimen	<input type="checkbox"/> Observe only <input checked="" type="checkbox"/> Observe: Used lesson observation form <input checked="" type="checkbox"/> Assist mentor: 40 min. <input type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet with mentor/supervisor <input type="checkbox"/> Other:	Free time activities	Students' knowledge was good
15:10 15:50	Lab: 4 3D Özden Çimen	<input checked="" type="checkbox"/> Observe only <input checked="" type="checkbox"/> Observe: Used lesson observation form <input checked="" type="checkbox"/> Assist mentor: 40 min. <input type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet with mentor/supervisor <input type="checkbox"/> Other:	Introducing MS Word program	Students were very active in last hour. I thought they will be tired and be quiet, but I was wrong

LESSON OBSERVATION FORMS – WEEK 1

Lesson Observation Form – 1st Lesson

TED Ankara College

Date: 23 February 2012

Time: 40 minutes

Class: 2H

Teacher: Elif Kılıç

Observer: İrem Sak

Main aims of the lesson: Developing keyboard skills and practicing making bold through MS Word program.

TIME	TEACHER ACTIVITY	STUDENT ACTIVITY
11:00	Being on Lab 4. Waiting for the students.	Students were late because their classroom teacher punished them because they didn't stop moving around.
11:10	Arranging students to sit previously determined places.	Sitting down the place that previously determined by the teacher.
11:20	Starting the lesson with a quick review.	Listening to the teacher.
11:25	Introducing student teacher to the students.	Listening to the teacher and student teachers.
11:26	Distributing work sheets.	Taking work sheets and starting to complain about long document.
11:27	Starting the activity.	Starting to work on activity
11:40	Finishing the lesson.	Picking up chairs. Saving and closing Word document.

Lesson Observation Form – 2nd Lesson

TED Ankara College

Date: 23 February 2012**Time:** 40 minutes**Class:** 5B**Teacher:** Elif Kılıç**Observer:** İrem Sak

Main aims of the lesson: Preparing a poster in English for “College Street “. This was interdisciplinary work with English group.

TIME	TEACHER ACTIVITY	STUDENT ACTIVITY
11:50	Being on Lab 4. Waiting for the students.	Students come.
11:51	Arranging students to sit previously determined places.	Sitting down the place that previously determined by the teacher.
11:52	Starting the lesson with a brief explanation what they will do.	Listening to the teacher.
11:55	Introducing student teacher to the students.	Listening to the teacher and student teachers.
11:56	Demonstrating the expectation from them.	Listening and watching to the teacher.
12:03	Starting the activity.	Starting to work on activity
12:30	Finishing the lesson.	Picking up chairs. Saving their works and closing the document.

Lesson Observation Form – 3th Lesson

TED Ankara College

Date: 23 February 2012**Time:** 40 minutes**Class:** 1F**Teacher:** Özden Çimen**Observer:** İrem Sak

Main aims of the lesson: Free time before starting new topic next week.

TIME	TEACHER ACTIVITY	STUDENT ACTIVITY
13:20	Being on Lab 2. Waiting for the students.	Students come.
11:25	Arranging students to sit previously determined places.	Sitting down the place that previously determined by the teacher.
13:26	Starting the lesson with a brief explanation what will they do.	Listening to the teacher.
13:30	Introducing student teacher to the students.	Listening to the teacher and student teachers.
13:32	Letting them free.	Opening a program for painting.
14:10	Finishing the lesson.	Picking up chairs.

Lesson Observation Form – 4th Lesson

TED Ankara College

Date: 23 February 2012**Time:** 40 minutes**Class:** 3D**Teacher:** Özden Çimen**Observer:** İrem Sak**Main aims of the lesson:** Preparing different pages which introduce Atatürk in MS Word program.

TIME	TEACHER ACTIVITY	STUDENT ACTIVITY
15:10	Being on Lab 2. Waiting for the students.	Students come.
15:12	Arranging students to sit previously determined places.	Sitting down the place that previously determined by the teacher.
15:14	Starting the lesson with a brief explanation what will they do.	Listening to the teacher.
15:16	Introducing student teacher to the students.	Listening to the teacher and student teachers.
15:17	Grouping them.	Arranging their groups.
15:19	Starting the activity.	Starting to work on activity
15:50	Finishing the lesson.	Picking up chairs. Saving and closing Word document.

Week 1 Reflection

My first impression was a bit disappointment because the building has no paint on walls. And this made me think “This building is uncompleted and cold”. Teachers’ attitude towards us was nice but they were a little bit cold. I was wondering student’s attitudes towards us. When lesson has started all students were happy to see a student into the lab. By the way laboratories are very small when I compare with whole building. There only 17 old computers which all mouse’s right click is blocked. This is not bad issue because last semester student’s interest was focused on changing background by using right click button.

When I first met with students I realized that I will have good time with those students. They were all clever and respectful. They also easily accepted my existence in classroom. Each class has one or more brilliant student. Recognizing them is very easy but some of the teachers labeled them and this attitude disturbed me.

My first hour in class with 2-H one of the student gain my attention and I asked mentor teacher and she first didn’t concern about him, nearly at the end of the lesson she went to his side and observed him. It would be better if she move around and seem more interested with their work. Also she gave them very long paragraph to type. The main purpose is teaching them making bold and underline certain words.

With 5-B they were more master in computer usage. Only limitation for them was slow computers. They were a little bit noisy.

1-F class was adorable. Each of them is very cute. They had free time so I have no idea their manners during the lesson.

3-D was restless class. Despite the fact that it was last hour they were energetic.

Nearly all classes have 30 student and they were divided into two in order to fit into laboratories. My general impression and observations was good.

WEEKLY LOG

Date: 8 March 2012**Observer:** İrem SAK**Week:** 2

Time	Class	MY MAIN ACTIVITY	Topic	COMMENTS
10:10 10:50	Lab: 4 5-P Elif Kılıç	<input type="checkbox"/> Observe only <input checked="" type="checkbox"/> Observe: Used lesson observation form <input checked="" type="checkbox"/> Assist mentor: 40 min. <input type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet <input type="checkbox"/> Other:	Preparing a poster by using MS Publisher	Limiting and leading student's ideas not my style
11:50 12:30	Lab: 4 5-B Elif Kılıç	<input type="checkbox"/> Observe only <input type="checkbox"/> Observe: Used lesson observation form <input checked="" type="checkbox"/> Assist mentor: 40 min. <input type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet with mentor/supervisor <input checked="" type="checkbox"/> Introduced the lesson	Preparing a poster by using MS Publisher	Terrible internet connection make students' work harder
LUNCH				
13:30 14:10	Lab: 1 1-F Burcu Yıldırım	<input type="checkbox"/> Observe only <input checked="" type="checkbox"/> Observe: Used lesson observation form <input checked="" type="checkbox"/> Assist mentor: 40 min. <input type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet with mentor/supervisor <input type="checkbox"/> Other:	Developing keyboard skills	Burcu teacher's teaching technique was very clear and her approach to students was very good.
15:10 15:50	Lab: 2 3-D Özden Çimen	<input checked="" type="checkbox"/> Observe only <input checked="" type="checkbox"/> Observe: Used lesson observation form <input checked="" type="checkbox"/> Assist mentor: 40 min. <input type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet with mentor/supervisor <input type="checkbox"/> Other:	Creating table in MS Word	Students' attention cannot be gained. They were lack of concentration.

LESSON OBSERVATION FORMS – WEEK 2

Lesson Observation Form – 1st Lesson

TED Ankara College

Date: 8 March 2012

Time: 40 minutes

Class: 5-P

Teacher: Elif Kılıç

Observer: İrem SAK

Main aims of the lesson: By using MS Publisher previous knowledge, creating a poster about a city in Turkey.

TIME	TEACHER ACTIVITY	STUDENT ACTIVITY
10:10	Being on Lab 4. Waiting for the students.	Students weren't at classroom.
10:13	Waiting for students' placement	Sitting down the place that previously determined by the teacher.
10:14	Quick explanation about last week's circumstance (snow holiday)	Listening to the teacher.
10:15	Explained her expectations. 5-P need to prepare a poster for "Açık sınıf sunumu" Topic is "Adım Adım Türkiye"	Listening to the teacher.
10:17	Brain-storming for which tool can be used to preparing this poster.	Giving answers to Mrs. Kılıç's questions.
10:19	Showing an example	Looking at the screen.
10:20	Group and city determination	Choosing project mate and deciding a city to introduce.
10:27	Observing their work	Working on their posters
10:49	Telling students to save their works and line up.	Picking up chairs. Closing Publisher document and lining up in front of the door.

Lesson Observation Form – 2nd Lesson

TED Ankara College

Date: 8 March 2012**Time:** 40 minutes**Class:** 5-B**Teacher:** Elif Kılıç**Observer:** İrem SAK**Main aims of the lesson:** By using MS Publisher previous knowledge, creating a poster about a city in Turkey.

TIME	TEACHER ACTIVITY	STUDENT ACTIVITY
11:50	Being on Lab 4. Waiting for the students.	Students start to come in.
11:55	I explained her expectations. 5-B also need to prepare a poster for “Açık sınıf sunumu” Topic is “Adım Adım Türkiye”	Listening to me.
11:57	Brain-storming for which tool can be used to preparing this poster.	Giving answers to my questions.
11:58	Showing an example	Looking at the screen.
11:59	Group and city determination	Choosing project mate and deciding a city to introduce.
12:05	Observing their work	Working on their posters
12:29	Telling students to save their works and line up.	Picking up chairs. Closing Publisher document and lining up in front of the door.

Lesson Observation Form – 3th Lesson

TED Ankara College

Date: 8 March 2012**Time:** 40 minutes**Class:** 1-F**Teacher:** Burcu Yıldırım**Observer:** İrem SAK**Main aims of the lesson:** Developing keyboard skills.

TIME	TEACHER ACTIVITY	STUDENT ACTIVITY
13:30	Being on Lab 1. Waiting for the students.	
13:35	Waiting for student's placement	Sitting down the place that previously determined by the teacher.
13:37	Making student listen the poets for 8 th March Women's day	Listening to poets.
13:40	Explaining expectations from them, and how to use keyboard for writing to a MS word program	Listening to the teacher.
13:45	Starting activity 1	Keyboarding
13:49	Starting activity 2	Keyboarding
13:50	Observing their work	Keyboarding and students who completed activity 2, started to use KidPix
14:09	Telling students to line up.	Picking up chairs. Closing KidPix and lining up in front of the door.

Lesson Observation Form – 4th Lesson

TED Ankara College

Date: 8 March 2012**Time:** 40 minutes**Class:** 3-D**Teacher:** Özden Çimen**Observer:** İrem SAK**Main aims of the lesson:** Creating table in MS Word program and coloring selected row/column.

TIME	TEACHER ACTIVITY	STUDENT ACTIVITY
15:10	Being on Lab 2. Waiting for the students.	
15:15	Waiting for student's placement	Sitting down the place that previously determined by the teacher.
15:16	Giving key words and write down meanings to the blackboard.	Listening to the teacher.
15:18	Explaining expectations from them, and how to create table in MS Word program	Listening to the teacher.
15:30	Starting activity. Observing their work	Working on activity
15:47	Telling students to save their works and line up.	Picking up chairs. Saving their work and shutting down the computer and lining up in front of the door.

Week 2 Reflection

This week I really enjoyed and admired teacher's works. There was a change in our program and I had to observe Burcu Yıldırım's lesson for 1-F. Her methods and approach to students impressed me. Her explanations were so easy and she demonstrates very professionally. She absolutely knows where to help or where to stop. I'm really happy to being her classroom. Her classroom management is also very successful.

I don't think Elif Kılıç's methods' are useful. She limits student's imaginary or leads her imagination while they creating a poster for showing their parents in a fair. She let me to introduce second lesson. I forgot to explain very detailed. She added some details after I finished explaining. It was very important for me to not to interrupted me during my explanations, because I was a bit nervous and I wouldn't concentrate again. Later internet connection makes 5-B students' work harder. This is unfair for them. 5-P students have chance to make research but they don't because of slow connection.

Özden Çimen has different method and she sometimes shouted at students. This made me feel bad. 3-D students are noisy students and hard to control them but shouting is not an option.

WEEKLY LOG

Date: 15 March 2012**Observer:** İrem SAK**Week:** 3

Time	Class	MY MAIN ACTIVITY	Topic	COMMENTS
BREAK				
BREAK/Mentor Meeting				
10:10 10:50	Lab: 4 5-P Elif Kılıç	<input type="checkbox"/> Observe only <input type="checkbox"/> Observe: Used lesson observation form <input checked="" type="checkbox"/> Assist mentor: 40 min. <input type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet <input type="checkbox"/> Other:	Preparing a poster by using MS Publisher	Directly correct student's work. I let them to discover missing parts in their posters.
BREAK				
11:50 12:30	Lab: 4 5-B Elif Kılıç	<input type="checkbox"/> Observe only <input type="checkbox"/> Observe: Used lesson observation form <input checked="" type="checkbox"/> Assist mentor: 40 min. <input type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet with mentor/supervisor <input checked="" type="checkbox"/> Introduced the lesson	Preparing a poster by using MS Publisher	Terrible internet connection makes students' work harder again and I also let them to discover missing parts in their posters.
LUNCH				
13:30 14:10	Lab: 1 1-F Burcu Yıldırım	<input type="checkbox"/> Observe only <input type="checkbox"/> Observe: Used lesson observation form <input checked="" type="checkbox"/> Assist mentor: 40 min. <input type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet with mentor/supervisor <input type="checkbox"/> Other:	Developing keyboard skills	I admire Burcu teacher's teaching methods.
BREAK				
15:10 15:50	Lab: 2 3-D Özden Çimen	<input checked="" type="checkbox"/> Observe only <input checked="" type="checkbox"/> Observe: Used lesson observation form <input checked="" type="checkbox"/> Assist mentor: 40 min. <input checked="" type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet with mentor/supervisor <input type="checkbox"/> Other:	Insert and delete row/column from existing table in MS Word	Students were very nice towards me.

LESSON OBSERVATION FORMS – WEEK 3

Lesson Observation Form – 1st Lesson

TED Ankara College

Date: 15 March 2012

Time: 40 minutes

Class: 5-P

Teacher: Elif Kılıç

Observer: İrem SAK

Main aims of the lesson: By using MS Publisher previous knowledge, creating a poster about a city in Turkey.

TIME	TEACHER ACTIVITY	STUDENT ACTIVITY
10:10	Being on Lab 4. Waiting for the students.	Students weren't at classroom.
10:13	Waiting for students' placement	Sitting down the place that previously determined by the teacher.
10:15	Quick reminding about last week and let them to start work on their posters	Listening to the teacher.
10:16	Observing their work	Working on their posters
10:49	Telling students to save their works and line up.	Picking up chairs. Closing Publisher document and lining up in front of the door.

Lesson Observation Form – 2nd Lesson

TED Ankara College

Date: 15 March 2012**Time:** 40 minutes**Class:** 5-B**Teacher:** Elif Kılıç**Observer:** İrem SAK**Main aims of the lesson:** By using MS Publisher previous knowledge, creating a poster about a city in Turkey.

TIME	TEACHER ACTIVITY	STUDENT ACTIVITY
11:50	Being on Lab 4. Waiting for the students.	Students start to come in.
11:53	Waiting for students' placement	Sitting down the place that previously determined by the teacher.
11:55	Quick reminding about last week and let them to start work on their posters	Listening to the teacher.
11:56	Observing their work	Working on their posters
12:29	Telling students to save their works and line up.	Picking up chairs. Closing Publisher document and lining up in front of the door.

Lesson Observation Form – 3th Lesson

TED Ankara College

Date: 15 March 2012

Time: 40 minutes

Class: 1-F

Teacher: Burcu Yıldırım

Observer: İrem SAK

Main aims of the lesson: Developing keyboard skills.

TIME	TEACHER ACTIVITY	STUDENT ACTIVITY
13:30	Being on Lab 1. Waiting for the students.	
13:35	Waiting for student's placement	Sitting down the place that previously determined by the teacher.
13:40	Quick review of previous week. Explaining the difference between word and sentence, and this week's activity	Listening to the teacher..
13:45	Starting activity	Keyboarding
13:46	Observing their work	Keyboarding and students who completed activity, started to use KidPix
14:09	Telling students to line up.	Picking up chairs. Closing KidPix and lining up in front of the door.

Lesson Observation Form – 4th Lesson

TED Ankara College

Date: 15 March 2012**Time:** 40 minutes**Class:** 3-D**Teacher:** Özden Çimen**Observer:** İrem SAK**Main aims of the lesson:** Creating table in MS Word program and coloring selected row/column.

TIME	TEACHER ACTIVITY	STUDENT ACTIVITY
15:10	Being on Lab 2. Waiting for the students.	
15:17	Waiting for student's placement	Sitting down the place that previously determined by the teacher.
15:18	Özden teacher told students to I will be their mentor during that hour.	Listening to the teacher.
15:19	Deciding classroom rules. Quick review of previous week and explaining last and this week's key words. Explaining the activity.	Listening to the teacher.
15:24	Starting activity. Observing their work	Working on activity
15:43	Telling students to save their works and line up.	Picking up chairs. Saving their work and shutting down the computer and lining up in front of the door.

Week 3 Reflection

The third week of School Experience II, I was supposed to give a lecture to 3-D. This required a creative activity. Before Tuesday I've decided my activity. To my way of thinking, activity needs to be logical. Before mentioning that I better report what happened during the day.

In the free hour I had a mentor meeting with Özden Çimen. We talked about rules and procedures. She told me some tips that she used while lecturing. I used her technique and it worked.

My lessons with 5th grade students getting better each week. I had bias to 5th grade students because last semester, in Bilkent Primary School, when I attended their lesson, most of them were very rude and noisy. But previous two weeks helped me to observe and communicate with them better. Previous week they worked on a poster which they prepared in MS Publisher program. They need to complete their work this week. When a group member asked Elif teacher a question, she directly corrected them. I preferred to make them evaluate their work. When a student asked me about their work, I kindly asked them to come to my side. They couldn't understand the reason but come to my side. And I let them look their poster and asked them the same question that they asked me few seconds ago. They find the missing parts of their poster and fixed it. Up to my opinion, this method is better than telling their missed part. And during my observation I realized that they are really kind and they obey the rules.

My lesson with 1-F is amazing. Burcu teacher is good at her area. This week she started the lesson with previous lesson's review and reminded students the keyboard components. She first asked them and made them think for a while. Then she allowed a student, who raised her or her hand, to tell the answer. Most of the students knew the right answer. After a quick review, she explained the difference between word and sentence because; this week's activity requires knowledge of sentence. Last week both activities were about typing words. This week they need to know a sentence is consisted of more than one word and putting a dot at the end of those words makes it a sentence. She asked first and showed "caps lock", "." and space buttons. She encouraged them verbally by saying "Super" and "Well done". Some of the students finished very early and she let them play game. But during my observations I really enjoyed. Student's imaginations and sense of humor made me smile.

This hour was very crucial for me. I was afraid because 3-D class was very noisy last two weeks. Before 3-D came to the lab I wrote down this week and last week's key words. When 3-D arrived to the lab I was mentally and physically ready for them. During last week I thought for a creative activity. I found one and Özden teacher liked my idea. I needed to teach them inserting column or row to an existing table. I decided to start the lesson with deciding rules. I told them that "This is last hour and all of us are tired. In order to prevent noise I want you to raise your hand and wait for my approval. Is there anyone who cannot obey this rule?" just one girl, named Ayça, said that she may break the rule. I kindly asked her to obey that rule. I asked their names last week and I was aware that Lara was absent last week. I called her name and checked if she was absent again. She was in class and I asked other students to tell her what they did previous week. They answered and I started to explain key words. After that I explained the activity. I presented the activity as a problem. This method made them focus on the problem without any question mark in their head. The activity was creating a table with 3 rows and 5 columns and making it a square. After making it 4 rows and 4 columns, they needed to color some cells. When coloring was finished, they needed to add clip art into cells. Clip arts were chess piece. They didn't try to create a table 4x4. That was interesting. And none of them offered to draw a 4x4 table. They finished the activity and they had free time and the problem was I hadn't second activity. When I compare with previous weeks they were very quick and silent. My assumption was, they would finish the activity at the end of the lesson. Next time I will prepare one more activity in order not to lose control.

WEEKLY LOG

Date: 22 March 2012Observer: İrem SAKWeek: 4

Time	Class	MY MAIN ACTIVITY	Topic	COMMENTS
BREAK				
BREAK/Mentor Meeting				
10:10 10:50	Lab: 4 5-P Elif Kılıç	<input type="checkbox"/> Observe only <input checked="" type="checkbox"/> Observe: Used lesson observation form <input checked="" type="checkbox"/> Assist mentor: 40 min. <input type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet <input type="checkbox"/> Other:	Preparing a PPT with 10-15 slides and saving it as jpeg. By using this jpeg formatted PPT making it a movie through Movie Maker.	Slow internet connection limited students' work and imagination
BREAK				
11:50 12:30	Lab: 4 5-B Elif Kılıç	<input type="checkbox"/> Observe only <input type="checkbox"/> Observe: Used lesson observation form <input checked="" type="checkbox"/> Assist mentor: 40 min. <input type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet with mentor/supervisor <input checked="" type="checkbox"/> Introduced the lesson	Preparing a PPT with 10-15 slides and saving it as jpeg. By using this jpeg formatted PPT making it a movie through Movie Maker.	Slow internet connection limited students' work and imagination
LUNCH				
13:30 14:10	Lab: 1 1-F Burcu Yıldırım	<input type="checkbox"/> Observe only <input checked="" type="checkbox"/> Observe: Used lesson observation form <input checked="" type="checkbox"/> Assist mentor: 40 min. <input type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet with mentor/supervisor <input type="checkbox"/> Other:	Developing keyboard skills	Students are very creative and smart.
BREAK				
15:10 15:50	Lab: 2 3-D Özden Çimen	<input checked="" type="checkbox"/> Observe only <input checked="" type="checkbox"/> Observe: Used lesson observation form <input checked="" type="checkbox"/> Assist mentor: 40 min. <input checked="" type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet with mentor/supervisor <input type="checkbox"/> Other:	Creating a table and shading cells	I spontaneously taught that subject

LESSON OBSERVATION FORMS – WEEK 4

Lesson Observation Form – 1st Lesson

TED Ankara College

Date: 22 March 2012

Time: 40 minutes

Class: 5-P

Teacher: Elif Kılıç

Observer: İrem SAK

Main aims of the lesson: By using MS Power Point previous knowledge, adding 10 – 15 slides into PPT and those slides need to fallow a line in order to make them a movie in Movie Maker program.

TIME	TEACHER ACTIVITY	STUDENT ACTIVITY
10:10	Being on Lab 4. Waiting for the students.	Students weren't at classroom.
10:18	Waiting for students' placement	Sitting down and asking this week's topic.
10:20	Explained today's topic and giving brief information for next week. Limitations clarified.	Listening to the teacher.
10:29	Observing their work	Working on their slides.
10:49	Telling students to save their works and line up.	Picking up chairs. Closing Publisher document and lining up in front of the door.

Lesson Observation Form – 2nd Lesson

TED Ankara College

Date: 22 March 2012

Time: 40 minutes

Class: 5-B

Teacher: Elif Kılıç

Observer: İrem SAK

Main aims of the lesson: ; By using MS Power Point previous knowledge, adding 10 – 15 slides into PPT and those slides need to follow a line in order to make them a movie in Movie Maker program.

TIME	TEACHER ACTIVITY	STUDENT ACTIVITY
11:50	Being on Lab 4. Waiting for the students.	Students start to come in.
11:51	Waiting for students' placement	Sitting down the place that previously determined by the teacher.
11:53	Explained today's topic and giving brief information for next week. Limitations clarified.	Listening to the teacher.
12:01	Observing their work	Working on their slides.
12:29	Telling students to save their works and line up.	Picking up chairs. Closing Publisher document and lining up in front of the door.

Lesson Observation Form – 3th Lesson

TED Ankara College

Date: 22 March 2012**Time:** 40 minutes**Class:** 1-F**Teacher:** Burcu Yildirim**Observer:** İrem SAK**Main aims of the lesson:** Developing keyboard skills.

TIME	TEACHER ACTIVITY	STUDENT ACTIVITY
13:30	Being on Lab 1. Waiting for the students.	
13:35	Waiting for student's placement	Sitting down the place that previously determined by the teacher.
13:37	Making students to listen the announcement	Listening to the announcement.
13:40	Quick review of keyboard components and introduction to new activity	Illustrating and listening to the teacher
13:46	Observing their work	Keyboarding and students who completed activity, started to use KidPix
14:09	Telling students to line up.	Picking up chairs. Closing KidPix and lining up in front of the door.

Lesson Observation Form – 4th Lesson

TED Ankara College

Date: 22 March 2012**Time:** 40 minutes**Class:** 3-D**Teacher:** Özden Çimen**Observer:** İrem SAK**Main aims of the lesson:** Creating table in MS Word program and coloring selected row/column.

TIME	TEACHER ACTIVITY	STUDENT ACTIVITY
15:10	Being on Lab 2. Waiting for the students.	
15:18	Students came into the lab	Sitting down
15:19	Özden teacher making them to sit and told students to I will be their mentor during that hour.	Listening to the teacher and sitting down.
15:20	Quick review and introducing the activity	Listening to the teacher.
15:25	Starting activity. Observing their work	Working on activity
15:44	Telling students to save their works and line up.	Picking up chairs. Saving their work and shutting down the computer and lining up in front of the door.

Week 4 Reflection

Each week I feel better when I reached to TED schools. I really enjoyed the time in there. I learn more and more about the students. This week I observe that students really enjoyed activities which require group work.

First hour I went to head manager-assistant for talking about attending extra lessons except from computer. His approach was good but he didn't give any reply for that week.

The lesson with 5-P was a little bit boring. Students need to create a Power Point with ten or fifteen slides which will have a scenario and they will save it as "jpeg" and by using Movie Maker they will have kind of movie. Activity illustrated by Sabiha and Elif teacher used it in the lesson. First students cannot understand what they have to do because of information mass and at the middle of the lesson they understand because I explained each one. Activity requires internet which every week's nightmare is terrible internet connection, was slow again. Students cannot use their creativity because internet is deterrent for finding an image from internet. This connection problem occurs more in 5-B's lesson. At the lunch break I stay in lab 4 for one student who wanted to work on her slide.

Burcu teacher's lesson was really good. Activity was writing an animal name. Each line should have one animal name but odd lines needs to be written small letters, other needs to be with big letters. The main purpose was making them use "Caps Lock" and "Enter" buttons. Before she started, she first asked the place of some buttons and controlled if their finger is on right button. She explains the lesson very simple and clear. There is one student who asked questions, his name is Poyraz, only he asked very detailed questions caused of his curiosity.

Özden teacher explained me activity of this week and let me explain it to 3-D class' students. This week I felt more comfortable and closer with students. Students need to categorize four different types of money (1tl, 50 kr, 25 kr, 10 kr). Moneys were different amount and they need to create a table with four rows and maximum amount of money (there was nine 9 kr) columns. And they need to color cells. They did it very well and most talkative student, named Ayça, finished first. I know that if I allow her to use different program she will distract others attention. So I asked her help. I said her to help her friends and she became very happy with this offer. Right after she started to help another student, named Lara, finished and she asked me to help her friends too. We were all happy with this circumstance. I think my approach become more positive. I started lesson with saying "Thank you for last week you were amazing" they thank me too and listened and contributed last lesson more enthusiastic. I

really love to teach something. I hope my teaching skill will develop more and I can do this job better.

WEEKLY LOG

Date: 29 March 2012Observer: İrem SAKWeek: 5

Time	Class	MY MAIN ACTIVITY	Topic	COMMENTS
BREAK				
BREAK/Mentor Meeting				
10:10 10:50	Lab: 4 5-P Elif Kılıç	<input type="checkbox"/> Observe only <input checked="" type="checkbox"/> Observe: Used lesson observation form <input checked="" type="checkbox"/> Assist mentor: 40 min. <input type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet <input type="checkbox"/> Other:	Continued to prepare a PPT with 10-15 slides	Students cannot continued their work because they don't come up with new ideas.
BREAK				
11:50 12:30	Lab: 4 5-B Elif Kılıç	<input type="checkbox"/> Observe only <input type="checkbox"/> Observe: Used lesson observation form <input checked="" type="checkbox"/> Assist mentor: 40 min. <input type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet with mentor/supervisor <input checked="" type="checkbox"/> Introduced the lesson	Continued to prepare a PPT with 10-15 slides	Students cannot continued their work because they don't come up with new ideas.
LUNCH				
13:30 14:10	Lab: 1 1-F Burcu Yıldırım	<input type="checkbox"/> Observe only <input checked="" type="checkbox"/> Observe: Used lesson observation form <input checked="" type="checkbox"/> Assist mentor: 40 min. <input type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet with mentor/supervisor <input type="checkbox"/> Other:	Encouraging their curiosity and make them figure out a program's menu.	Students are very smart.
BREAK				
15:10 15:50	Lab: 2 3-D Özden Çimen	<input checked="" type="checkbox"/> Observe only <input checked="" type="checkbox"/> Observe: Used lesson observation form <input checked="" type="checkbox"/> Assist mentor: 40 min. <input checked="" type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet with mentor/supervisor <input type="checkbox"/> Other:	Presenting internet security.	Students weren't interested with topic.

LESSON OBSERVATION FORMS – WEEK 5

Lesson Observation Form – 1st Lesson

TED Ankara College

Date: 29 March 2012

Time: 40 minutes

Class: 5-P

Teacher: Elif Kılıç

Observer: İrem SAK

Main aims of the lesson: By using MS Power Point previous knowledge, adding 10 – 15 slides into PPT and those slides need to follow a line in order to make them a movie in Movie Maker program.

TIME	TEACHER ACTIVITY	STUDENT ACTIVITY
10:10	Being on Lab 4. Waiting for the students.	Students weren't at classroom.
10:16	Waiting for students' placement	Sitting down and asking this week's topic.
10:17	Reminding what they should do, telling them to continue previous week's PPT activity.	Listening to the teacher.
10:20	Observing their work	Working on their slides.
10:49	Telling students to save their works and line up.	Picking up chairs. Closing Publisher document and lining up in front of the door.

Lesson Observation Form – 2nd Lesson

TED Ankara College

Date: 29 March 2012**Time:** 40 minutes**Class:** 5-B**Teacher:** Elif Kılıç**Observer:** İrem SAK

Main aims of the lesson: : By using MS Power Point previous knowledge, adding 10 – 15 slides into PPT and those slides need to follow a line in order to make them a movie in Movie Maker program.

TIME	TEACHER ACTIVITY	STUDENT ACTIVITY
11:50	Being on Lab 4. Waiting for the students.	Students start to come in.
11:55	Waiting for students' placement	Sitting down the place that previously determined by the teacher.
11:56	Reminding what they should do, telling them to continue previous week's PPT activity.	Listening to the teacher.
11:58	Observing their work	Working on their slides.
12:29	Telling students to save their works and line up.	Picking up chairs. Closing Publisher document and lining up in front of the door.

Lesson Observation Form – 3th Lesson

TED Ankara College

Date: 29 March 2012**Time:** 40 minutes**Class:** 1-F**Teacher:** Burcu Yildirim**Observer:** İrem SAK**Main aims of the lesson:** Developing exploring skills.

TIME	TEACHER ACTIVITY	STUDENT ACTIVITY
13:30	Being on Lab 1. Waiting for the students.	
13:42	Waiting for student's placement	Sitting down the place that previously determined by the teacher.
13:45	Explaining them topic of the day. They need to explore a program named "Tux Paint"	Listening to the teacher.
13:47	Observing their work	Starting to explore the program
14:09	Telling students to line up.	Picking up chairs. Closing Tux Paint and lining up in front of the door.

Lesson Observation Form – 4th Lesson

TED Ankara College

Date: 29 March 2012

Time: 40 minutes

Class: 3-D

Teacher: Özden Çimen

Observer: İrem SAK

Main aims of the lesson: Learning possible threats from internet usage.

TIME	TEACHER ACTIVITY	STUDENT ACTIVITY
15:10	Being on Lab 2. Waiting for the students.	
15:17	Students came into the lab	Sitting down
15:19	Waiting for students' placement and shutting down computers	Students sat down.
15:20	Start to introduce internet security.	Listening to the teacher.
15:45	Telling students to line up.	Picking up chairs. Lining up in front of the door.

Week 5 Reflection

This week in TED was interesting for me. I saw two sanctions. First one was in 5-B class, one of the students didn't interest with preparing Power Point slides and Elif teacher

changed his place. He still didn't interest and Elif teacher didn't give importance to him. Another sanction was given by Özden teacher. 3-D class didn't listen to her and showed bad behaviors, she told them next week they won't allow coming into laboratory. She asked me to remind this punishment.

I have change to observe two different fifth grade classes' students. 5-P is more quiet and hardworking than 5-B. I think 5-B's problem based on internet connection. At that hour internet connection stops and Elif teacher usually gave them activities which based on internet search. I think this is unfair. Each week I report this internet issue because this situation really disturbs me.

This week Burcu teacher let student free, she explained me that if every week she gave activity, students will lose their interest to computer lesson. She allows them to explore Tux Paint program. In this way student will have an idea how to use new tool. One of the students found a bug in the program. They didn't translate the program well and one boy found this. I liked his attention.

Last hour was very difficult hour. Özden teacher will present them internet security and all of them tried to talk without raising their hand or they didn't listen. They were out of control and Özden teacher's classroom management was weak. At the end of lesson she punished them. After applying this sanction I think 3-D class will be more careful.

WEEKLY LOG

Date: 5 April2012

Observer: İrem SAK

Week: 6

Time	Class	MY MAIN ACTIVITY	Topic	COMMENTS
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BREAK				
BREAK/Mentor Meeting				
10:10 10:50	Lab: 4 5-P Elif Kılıç	<input type="checkbox"/> Observe only <input checked="" type="checkbox"/> Observe: Used lesson observation form <input checked="" type="checkbox"/> Assist mentor: 40 min. <input type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet <input type="checkbox"/> Other:	Saving a PPT document as JPEG and by using those pictures, creating a movie in Microsoft Movie Maker	Elif teacher made this activity step by step and student followed her directions
BREAK				
11:50 12:30	Lab: 4 5-B Elif Kılıç	<input type="checkbox"/> Observe only <input type="checkbox"/> Observe: Used lesson observation form <input checked="" type="checkbox"/> Assist mentor: 40 min. <input type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet with mentor/supervisor <input checked="" type="checkbox"/> Introduced the lesson	Saving a PPT document as JPEG and by using those pictures, creating a movie in Microsoft Movie Maker	I tried to do same thing with Elif teacher but I couldn't succeed.
LUNCH				
13:30 14:10	Lab: 1 1-F Burcu Yıldırım	<input type="checkbox"/> Observe only <input checked="" type="checkbox"/> Observe: Used lesson observation form <input checked="" type="checkbox"/> Assist mentor: 40 min. <input type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet with mentor/supervisor <input type="checkbox"/> Other:	Word correction and dragging pictures.	Students are very quick in keyboarding.
BREAK				
15:10 15:50	Lab: 2 3-D Özden Çimen	<input checked="" type="checkbox"/> Observe only <input checked="" type="checkbox"/> Observe: Used lesson observation form <input checked="" type="checkbox"/> Assist mentor: 40 min. <input checked="" type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet with mentor/supervisor <input type="checkbox"/> Other:	Margining a plain text and adding a table in it.	Students were very quiet and seemed interested with topic.

LESSON OBSERVATION FORMS – WEEK 6

Lesson Observation Form – 1st Lesson

TED Ankara College

Date: 5 April2012**Time:** 40 minutes**Class:** 5-P**Teacher:** Elif Kılıç**Observer:** İrem SAK

Main aims of the lesson: By using previously prepared MS Power Point slides, saving their work as JPEG and using it making a movie in Movie Maker program.

TIME	TEACHER ACTIVITY	STUDENT ACTIVITY
10:10	Being on Lab 4. Waiting for the students.	Students weren't at classroom.
10:11	Waiting for students' placement	Sitting down.
10:17	We opened their previous works	Waiting to the teacher.
10:18	Started to explain how they can save as in JPEG format, how to insert those pictures into Movie Maker program.	Listening to the teacher.
10:38	Observing their work	Working on their slides and Movie Maker.
10:49	Telling students to save their works and lining up.	Picking up chairs. Closing Movie Maker and lining up in front of the door.

Lesson Observation Form – 2nd Lesson

TED Ankara College

Date: 5 April2012**Time:** 40 minutes**Class:** 5-B**Teacher:** Elif Kılıç**Observer:** İrem SAK

Main aims of the lesson: : By using previously prepared MS Power Point slides, saving their work as JPEG and using it making a movie in Movie Maker program.

TIME	TEACHER ACTIVITY	STUDENT ACTIVITY
11:50	Being on Lab 4. Waiting for the students.	Students start to come in.
11:55	Waiting for students' placement	Sitting down the place that previously determined by the teacher.
11:56	Started to explain how they can save as in JPEG format, how to insert those pictures into Movie Maker program.	Listening to the teacher.
12:15	Observing their work	Working on their slides.
12:29	Telling students to save their works and lining up.	Picking up chairs. Closing Publisher document and lining up in front of the door.

Lesson Observation Form – 3th Lesson

TED Ankara College

Date: 5 April2012

Time: 40 minutes

Class: 1-F

Teacher: Burcu Yıldırım

Observer: İrem SAK

Main aims of the lesson: Developing keyboarding and mouse usage skills.

TIME	TEACHER ACTIVITY	STUDENT ACTIVITY
13:30	Being on Lab 1. Waiting for the students.	
13:35	Waiting for student's placement	Sitting down the place that previously determined by the teacher.
13:37	Explaining them activity, they need to correct and drag pictures.	Listening to the teacher.
13:43	Observing their work	Starting to keyboard activity.
13:50	After they finished their works, telling them they are free to play game.	Free time activity.
14:09	Telling students to line up.	Picking up chairs. Closing Tux Paint and lining up in front of the door.

Lesson Observation Form – 4th Lesson

TED Ankara College

Date: 5 April2012

Time: 40 minutes

Class: 3-D

Teacher: Özden Çimen

Observer: İrem SAK

Main aims of the lesson: By using “tab” button and margining buttons making more readable texts.

TIME	TEACHER ACTIVITY	STUDENT ACTIVITY
15:10	Being on Lab 2. Waiting for the students.	
15:15	Students came into the lab	Sitting down
15:45	Telling students to line up.	Picking up chairs. Lining up in front of the door.

Week 6 Reflection

This week is very important for me. Manager assistant called me and told me that they allowed me to observe science lesson. I was very excited first and this made me very happy. 7th hour I went to Ezgi teacher’s laboratory. Her techniques were very good. She managed 5-A class very professionally. Her with-it-ness and momentum was very good. She gave clear instructions and followed whether students followed her instructions and understand them. She offered me to come whenever I want and I will.

5th grade students are very respectful towards me. First weeks I had bias but I was wrong and they surprised me. There is a brilliant student in 5-P named Uzay and he was late

because he had to take an exam. I quickly explained what to do and he finished his work before his classmates. And there is a student in 5-B named Erk, he don't interest with lesson. I sat his side and helped him but at that hour not only internet connection, but also computers are slow. This situation distracts his attention.

Previous week Özden teacher gave a punishment to 3-D class. She told that students and their classroom teacher apologized and she accepted. At first 3-D was uncomfortable silence and after a while they become nosy again. I think if Özden teacher applied the sanction, this would affect all semester.

I spontaneously lectured 5-B and 3-D. I failed with 5-B. I couldn't organize student for step by step work, Elif teacher continued when I failed. The lesson with 3-D was disturbing for me; I cannot even hear students' breathing. They were very silent and lack of contribution. They didn't give any response so I cannot focus on lecturing.

WEEKLY LOG

Date: 19 April 2012

Observer: İrem SAK

Week: 7

Time	Class	MY MAIN ACTIVITY	Topic	COMMENTS
BREAK				
BREAK/Mentor Meeting				
10:10 10:50	Lab: 4 5-P Elif Kılıç	<input checked="" type="checkbox"/> Observe only <input type="checkbox"/> Observe: Used lesson observation form <input checked="" type="checkbox"/> Assist mentor: 40 min. <input type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet	Previous week they started MS Excel and this week they will create a calendar by using short-cuts	Students were interested with topic

		<input type="checkbox"/> Other:		
BREAK				
11:50 12:30	Lab: 4 5-B Elif Kılıç	<input type="checkbox"/> Observe only <input type="checkbox"/> Observe: Used lesson observation form <input checked="" type="checkbox"/> Assist mentor: 40 min. <input checked="" type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet with mentor/supervisor <input type="checkbox"/> Introduced the lesson	Previous week they started MS Excel and this week they will create a calendar by using short-cuts	Students were good at creating a calendar
LUNCH				
13:30 14:10	Lab: 1 1-F Burcu Yıldırım	<input type="checkbox"/> Observe only <input checked="" type="checkbox"/> Observe: Used lesson observation form <input checked="" type="checkbox"/> Assist mentor: 40 min. <input type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet with mentor/supervisor <input type="checkbox"/> Other:	Developing keyboard skills	Students are very quick to do the activity
BREAK				
15:10 15:50	Lab: 2 3-D Özden Çimen	<input checked="" type="checkbox"/> Observe only <input checked="" type="checkbox"/> Observe: Used lesson observation form <input checked="" type="checkbox"/> Assist mentor: 40 min. <input checked="" type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet with mentor/supervisor <input type="checkbox"/> Other:	Formatting a picture	Because of my new strategy students lost their concentration

LESSON OBSERVATION FORMS – WEEK 7

Lesson Observation Form – 1st Lesson

TED Ankara College

Date: 19 April 2012

Time: 40 minutes

Class: 5-P

Teacher: Elif Kılıç

Observer: İrem SAK

Main aims of the lesson: Learning short-cuts for writing weekdays, months and sequential numbers in MS Excel.

TIME	TEACHER ACTIVITY	STUDENT ACTIVITY
10:10	Being on Lab 4. Waiting for the students.	Students weren't at classroom.
10:13	Waiting for students' placement and some arrangements with main teacher about "Açık Sınıf Sunumu"	Sitting previously determined places
10:20	Showed student's previous work about cities	Looking at their posters
10:24	Introduced the activity by referring their previous knowledge	Listening to the teacher
10:30	Observing their work	Working on Excel sheet
10:49	Telling students to save their works and line up.	Picking up chairs. Closing Publisher document and lining up in front of the door.

Lesson Observation Form – 2nd Lesson

TED Ankara College

Date: 19 April 2012

Time: 40 minutes

Class: 5-B

Teacher: Elif Kılıç

Observer: İrem SAK

Main aims of the lesson: Learning short-cuts for writing weekdays, months and sequential numbers in MS Excel.

TIME	TEACHER ACTIVITY	STUDENT ACTIVITY
11:50	Being on Lab 4. Waiting for the students.	Students weren't at classroom.

12:29	Telling students to save their works and line up.	Picking up chairs. Closing Excel worksheet and lining up in front of the door.
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Lesson Observation Form – 3th Lesson TED Ankara College

Date: 19 April 2012

Time: 40 minutes

Class: 1-F

Teacher: Burcu Yıldırım

Observer: İrem SAK

Main aims of the lesson: Developing keyboard skills.

TIME	TEACHER ACTIVITY	STUDENT ACTIVITY
13:30	Being on Lab 1. Waiting for the students.	
13:43	Waiting for student's placement	Sitting down the place that previously determined by the teacher.
13:46	Activity introduced, matching words with pictures by dragging and correcting words (Caps Lock button)	Listening to the teacher.
13:50	Observing their work	Keyboarding
13:55	Letting them free to play game	Students quickly finished activity, started to use KidPix
14:09	Telling students to line up.	Picking up chairs. Closing KidPix and lining up in front of the door.

Lesson Observation Form – 4th Lesson

TED Ankara College

Date: 19 April 2012

Time: 40 minutes

Class: 3-D

Teacher: Özden Çimen

Observer: İrem SAK

Main aims of the lesson: Formatting a picture (recolor, shadowing, 3-D effects, border and cropping)

TIME	TEACHER ACTIVITY	STUDENT ACTIVITY
15:10	Being on Lab 4. Waiting for the students.	Students weren't at classroom.

15:49	Telling students to save their works and line up.	Picking up chairs. Closing Excel worksheet and lining up in front of the door.
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Week 7 Reflection

Previous week we were absent because we attended a conference. At that week fifth grade students started to learn MS Excel. This week they, both 5-P and 5-B, will create a calendar by using Excel's some features. They need to select and increase weekdays, numbers and months. First lesson Mrs. Kılıç lectured to 5-P and I lectured following lesson by using her methods. I tried to ask same questions in order to gain their attention and prevent their possible mistakes. I think my lesson went well. They were able to do same thing with other class.

1-F class quickly finished their activity and I think this is their knowledge's and abilities' reflection into their work.

I lectured 3-D class and that wasn't good for me. This was totally opposite with my previous experience with them and today's other class. I tried new method and it didn't work well. I thought if I divide the lecture into pieces, they may follow me better. I was wrong. This

method let their attention out of the content. I was supposed to teach them formatting picture but my method was time consuming and I haven't got enough time for activity. I will use this method for appropriate levels and proper lecture. This was wrong choice for this level of students.

WEEKLY LOG

Date: 26 April 2012

Observer: İrem SAK

Week: 8

Time	Class	MY MAIN ACTIVITY	Topic	COMMENTS
BREAK				
BREAK/Mentor Meeting				
10:10 10:50	Lab: 4 5-P Elif Kılıç	<input type="checkbox"/> Observe only <input type="checkbox"/> Observe: Used lesson observation form <input type="checkbox"/> Assist mentor: 40 min. <input type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet <input checked="" type="checkbox"/> Other:		Students were general English exam
BREAK				
11:50 12:30	Lab: 4 5-B Elif Kılıç	<input type="checkbox"/> Observe only <input type="checkbox"/> Observe: Used lesson observation form <input checked="" type="checkbox"/> Assist mentor: 40 min. <input type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet with mentor/	They learned MS Excel's functions.	Students have knowledge about these functions because they saw their

		<input type="checkbox"/> supervisor <input type="checkbox"/> Introduced the lesson		parents to use it.
LUNCH				
13:30 14:10	Lab: 1 1-F Burcu Yıldırım	<input checked="" type="checkbox"/> Observe only <input type="checkbox"/> Observe: Used lesson observation form <input type="checkbox"/> Assist mentor: 40 min. <input type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet with mentor/supervisor <input type="checkbox"/> Other:	Free activity	Students are very happy.
BREAK				
15:10 15:50	Lab: 2 3-D Özden Çimen	<input checked="" type="checkbox"/> Observe only <input checked="" type="checkbox"/> Observe: Used lesson observation form <input type="checkbox"/> Assist mentor: 40 min. <input type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet with mentor/supervisor <input type="checkbox"/> Other:	General revision in MS Word program and let them to prepare a Word document related with their interests.	They get lost between their creativity and indetermination.

LESSON OBSERVATION FORMS – WEEK 8

Lesson Observation Form – 1st Lesson

TED Ankara College

Date: 26 April 2012

Time: 40 minutes

Class: 5-P

Teacher: Elif Kılıç

Observer: İrem SAK

Students were in an examination.

Lesson Observation Form – 2nd Lesson

TED Ankara College

Date: 26 April 2012

Time: 40 minutes

Class: 5-B**Teacher:** Elif Kılıç**Observer:** İrem SAK**Main aims of the lesson:** Learning how to use functions in MS Excel.

TIME	TEACHER ACTIVITY	STUDENT ACTIVITY
11:50	Being on Lab 4. Waiting for the students.	Students weren't at classroom.
12:05	Waiting for students' placement	Sitting previously determined places
12:05	Continued to MS Excel with new topic; functions.	Listening to the teacher
12:13	Introduced the activity by referring their previous knowledge	Listening to the teacher
10:14	Observing their work	Working on Excel sheet
12:29	Telling students to save their works and line up.	Picking up chairs. Closing Excel document and lining up in front of the door.

Lesson Observation Form – 3th Lesson

TED Ankara College

Date: 26 April 2012**Time:** 40 minutes**Class:** 1-F**Teacher:** Burcu Yıldırım**Observer:** İrem SAK**Main aims of the lesson:** Free time because of 23 April

TIME	TEACHER ACTIVITY	STUDENT ACTIVITY
13:30	Being on Lab 1. Waiting for the students.	
13:38	Waiting for student's placement	Sitting down the place that previously determined by the teacher.
13:43	Letting them play game	Listening to the teacher.
13:50	Observing them	Playing game

14:09	Telling students to line up.	Picking up chairs. Quitting game and leaving the laboratory.
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Lesson Observation Form – 4th Lesson

TED Ankara College

Date: 26 April 2012

Time: 40 minutes

Class: 3-D

Teacher: Özden Çimen

Observer: İrem SAK

Main aims of the lesson: A general review what they can do in MS Word

TIME	TEACHER ACTIVITY	STUDENT ACTIVITY
15:10	Being on Lab 4. Waiting for the students.	Students weren't at classroom.
15:18	Waiting for students' placement	Sitting previously determined places
15:20	Review by asking questions to students	Listening and replying to the teacher
15:27	Introduced the activity by referring their previous knowledge	Listening to the teacher
15:30	Observing their work	Working on MS Word

15:49	Telling students to save their works and line up.	Picking up chairs. Closing Word document and lining up in front of the door.
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Week 8 Reflection

This week 5-P students didn't come because there were an examination. 5-B students came and they were very tired because of their examination. They bagged for letting them free but we need to lecture. They weren't enthusiastic and activity was a torture for them. I understood that classroom's mode made a lecture good or bad.

1st grade students were lucky because Burcu teacher allowed them to play game because of 23 April.

Özden teacher made general revision about MS Word and she didn't give limitations to student for activity. Students suffered because they cannot come up with an idea. After Özden teacher's revision, students just tried to figure out what they can create. Their limitation was their imagination but they cannot make a word document. Only 3 students can prepare a word document and two of them were very good. They made a tutorial how to create a table in MS Word.

WEEKLY LOG

Date: 03 May 2012

Observer: İrem SAK

Week: 9

Time	Class	MY MAIN ACTIVITY	Topic	COMMENTS
BREAK				
BREAK/Mentor Meeting				
10:10 10:50	Lab: 4 5-P Elif Kılıç	<input type="checkbox"/> Observe only <input type="checkbox"/> Observe: Used lesson observation form <input checked="" type="checkbox"/> Assist mentor: 40 min. <input checked="" type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet <input type="checkbox"/> Other:	Previous week they started MS Excel functions and this week they will learn new functions.	Students were interested with topic
BREAK				
11:50 12:30	Lab: 4 5-B Elif Kılıç	<input type="checkbox"/> Observe only <input type="checkbox"/> Observe: Used lesson observation form <input checked="" type="checkbox"/> Assist mentor: 40 min. <input checked="" type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet with mentor/supervisor <input type="checkbox"/> Introduced the lesson	Previous week they started MS Excel functions and this week they will learn new functions.	Students were interested with topic
LUNCH				

13:30 14:10	Lab: 1 1-F Burcu Yıldırım	<input type="checkbox"/> Observe only <input type="checkbox"/> Observe: Use lesson observation form <input checked="" type="checkbox"/> Assist mentor: 40 min. <input checked="" type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet with mentor/supervisor <input type="checkbox"/> Other:	Developing keyboard and mouse coordination skills	Students were very quick to do the activity
BREAK				
15:10 15:50	Lab: 2 3-D Özden Çimen	<input checked="" type="checkbox"/> Observe only <input checked="" type="checkbox"/> Observe: Used lesson observation form <input type="checkbox"/> Assist mentor: 40 min. <input type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet with mentor/supervisor <input type="checkbox"/> Other:	Introduction to MS Power Point	Students knew about Power Point because their teacher uses it on her lessons.

LESSON OBSERVATION FORMS – WEEK 9

Lesson Observation Form – 1st Lesson

TED Ankara College

Date: 03 May 2012

Time: 40 minutes

Class: 5-P

Teacher: Elif Kılıç

Observer: İrem SAK

Main aims of the lesson: Learning how to use MS Excel functions.

TIME	TEACHER ACTIVITY	STUDENT ACTIVITY
10:10	Being on Lab 4. Waiting for the students.	Students weren't at classroom.
10:49	Telling students to save their works and line up.	Picking up chairs. Closing Excel worksheet and lining up in front of the door.

Lesson Observation Form – 2nd Lesson

TED Ankara College

Date: 03 May 2012

Time: 40 minutes

Class: 5-B

Teacher: Elif Kılıç

Observer: İrem SAK

Main aims of the lesson: Learning how to use MS Excel functions.

TIME	TEACHER ACTIVITY	STUDENT ACTIVITY
11:50	Being on Lab 4. Waiting for the students.	Students weren't at classroom.
12:30	Telling students to save their works and line up.	Picking up chairs. Closing Excel worksheet and lining up in front of the door.

Lesson Observation Form – 3th Lesson

TED Ankara College

Date: 03 May 2012

Time: 40 minutes

Class: 1-F

Teacher: Burcu Yıldırım

Observer: İrem SAK

Main aims of the lesson: Developing keyboard and mouse skills.

TIME	TEACHER ACTIVITY	STUDENT ACTIVITY
13:30	Being on Lab 1. Waiting for the students.	
14:09	Telling students to line up.	Picking up chairs. Closing KidPix and lining up in front of the door.

Lesson Observation Form – 4th Lesson

TED Ankara College

Date: 03 May 2012

Time: 40 minutes

Class: 3-D

Teacher: Özden Çimen

Observer: İrem SAK

Main aims of the lesson: Learning MS Power Point's features.

TIME	TEACHER ACTIVITY	STUDENT ACTIVITY
15:10	Being on Lab 4. Waiting for the students.	Students weren't at classroom.
15:18	Waiting for students' placement	Sitting previously determined places
15:21	Asking questions about <ul style="list-style-type: none"> • How can we present our ideas • Good presentation 	Answering to the teacher
15:32	Introduced the activity, prepare slides that introduce animals who live earth, sea and air	Listening to the teacher
15:36	Observing their work	Working on Power Point document
10:44	Telling students to save their works and line up.	Picking up chairs. Closing Power Point document and lining up in front of the door.

Week 9 Reflection

In first hour I went to 5th grade students' performance with Özden teacher. I thought I was familiar to their work because weeks ago I helped them to prepare posters about cities in Turkey. Show's name is "Ayşegül Harikalar Diyarında". Ayşegül is a Turkish girl who lives in Australia with her family. She didn't have a chance to see Turkey before and she found a door while she was playing in their garden and when she entered that door, she comes to Turkey. There was giant map of Turkey on the floor and 7 groups of students were sitting regions. During the performance posters were shown on background. I admire teachers and students work.

The lesson with 5-P was good. Elif teacher was absent because she have to be in student's show. Students were missing previous week and I need to cover previous week's topic and this week's topic. Luckily students were silent and hard working. I hadn't faced any kind of problem during the lesson.

I will be observed by my main teachers from Bilkent, and Elif teacher was attending student's show. I was a little bit nervous at first. 5-B students were very silent and interested with

lesson. That made me very happy. Lesson went smooth and I just forgot to summarize the lesson. Except from that it was a good lecturing experience for me.

This hour was my self-examination because in my previous school experience I had to lecture 2nd grade students and I failed. Despite the subject was very easy (copy-paste) I couldn't express myself clearly. This time student's level was lower than first time and I need to be successful. I have to make them understand drawing shapes in MS Word. There were no certain problems and at the end of the lesson, Burcu teacher gave me very positive feedback. She told me that I can understand whether I explained clearly or not by following student's questions. Not much students asked me questions.

WEEKLY LOG

Date: 10 May 2012

Observer: İrem SAK

Week: 10

Time	Class	MY MAIN ACTIVITY	Topic	COMMENTS
BREAK				
BREAK/Mentor Meeting				
10:10 10:50	Lab: 4 5-P Elif Kılıç	<input type="checkbox"/> Observe only <input type="checkbox"/> Observe: Used lesson observation form <input type="checkbox"/> Assist mentor: 40 min. <input type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet <input checked="" type="checkbox"/> Other:		Students were in a general exam.
BREAK				
11:50 12:30	Lab: 4 5-B Elif Kılıç	<input type="checkbox"/> Observe only <input type="checkbox"/> Observe: Used lesson observation form <input type="checkbox"/> Assist mentor: 40 min. <input type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet with mentor/supervisor <input checked="" type="checkbox"/> Other:		Students were in a general exam.
LUNCH				

13:30 14:10	Lab: 1 1-F Burcu Yıldırım	<input type="checkbox"/> Observe only <input type="checkbox"/> Observe: Use lesson observation form <input type="checkbox"/> Assist mentor: 40 min. <input type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet with mentor/supervisor <input checked="" type="checkbox"/> Other:		I went to drama class.
BREAK				
15:10 15:50	Lab: 2 3-D Özden Çimen	<input checked="" type="checkbox"/> Observe only <input checked="" type="checkbox"/> Observe: Used lesson observation form <input type="checkbox"/> Assist mentor: 40 min. <input type="checkbox"/> Teach: minutes <input type="checkbox"/> Meet with mentor/supervisor <input type="checkbox"/> Other:	Continued to MS Power Point	Students enjoyed while they used MS Power Point.

LESSON OBSERVATION FORMS – WEEK 9

Lesson Observation Form – 4th Lesson

TED Ankara College

Date: 10 May 2012

Time: 40 minutes

Class: 3-D

Teacher: Özden Çimen

Observer: İrem SAK

Main aims of the lesson: Learning MS Power Point's features.

TIME	TEACHER ACTIVITY	STUDENT ACTIVITY
15:10	Being on Lab 4. Waiting for the students.	Students weren't at classroom.
15:12	Waiting for students' placement	Sitting previously determined places
15:14	I announced my last day	Listening and questioning me.
15:38	Introduced the activity, continue to prepare slides that introduce animals who live earth, sea and air	Listening to the teacher
15:40	Observing their work	Working on Power Point document

10:49	Telling students to save their works and line up.	Picking up chairs. Closing Power Point document and lining up in front of the door.
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Week 10 Reflection

Our last day was very smooth. Students was having exam and we cannot attended lessons. Instead of attending lessons we reviewed our semester with mentor and other teachers. It wasn't happy process for me. Saying goodbye is not good process.

I really wanted to announce my last day in lessons and wanted to thank to students because I had a semester without any problem. Especially 5-B was **cheerful** class for this semester. It was good experience to know them and practicing to teach them. Previous week I observed by my mentor teacher from Bilkent and their manners was helped me to calm down. Before lesson I was very **anxious**. I met two of students and thank them, they thank me back and I felt very happy.

I went to drama classroom and observed teachers' preparation for next activity. They are working collaboratively with other teachers. I went to 1-F's lesson last 10 minutes and say goodbye. Because I don't want to make them feel abandoned. We spend whole semester and we all deserve a goodbye speech. It was sad for me.

Last lesson my goodbye speech took too much time. Students asked questions and reflected their feelings. I felt very guilty for taking that much time from lecturing time.